

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Meeting Held at:  
Emerson School  
2<sup>nd</sup> Floor Conference Room  
50 Mechanic Street  
Bolton, MA 01740

May 10, 2023

**SCHOOL COMMITTEE IN ATTENDANCE:** Joseph Gleason, Leah Vivirito, Karen Devine, Amy Vessels, Amy Cohen, Sharon Poch, Scott Powell, and Mike Horesh

**ABSENT:** Brett Collins, Shandor Simon and Maureen Mazzone

**6:30 PM Call to Order of Regular Meeting and Pledge of Allegiance**

**6:30 PM PUBLIC COMMENTS**

None

**6:32 PM CONSENT AGENDA**

Topics on consent agenda include:

Draft Meeting Minutes of April 26, 2023

Warrants of May 12, 2023

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
4362	5/12/23	VENDOR FY23	\$ 355,010.93
4363	5/12/23	AP ACH FY23	\$ 287,833.06
4364	5/12/23	BENEFIT FY23	\$ 970,436.31
4365	5/12/23	PAYROLL FY23	\$1,561,004.50

**MOTION**

Mike Horesh moved to approve the consent agenda of May 10, 2023 containing draft Meeting Minutes of 4/26/23, as amended, and Warrants of May 12, 2023; seconded by Leah Vivirito **IN FAVOR:** Joseph Gleason, Leah Vivirito, Karen Devine, Amy Vessels, Amy Cohen, Sharon Poch, Scott Powell, and Mike Horesh **VOTED AND PASSED. (8-0-0)**

**6:33 PM SCHOOL COMMITTEE CHAIRPERSON UPDATE**

No Report

**6:33 PM NRHS STUDENT REPRESENTATIVE REPORT**

Dan Aube provided an update on current events and athletics at Nashoba Regional High School.

Chairperson Vivirito thanked Dan for his service to the School Committee for the last two years and presented him with a gift from the School Committee.

**6:38 PM SUPERINTENDENT'S REPORT**

Superintendent Downing and Assistant Superintendent Ms. Friend provided district updates; the report can be viewed its entirety [here](#).

**WCSA Scholar**

Superintendent Downing announced Michelle Nguyen as Nashoba Regional High Schools WCSA Scholar award recipient. Michelle is a dedicated learner who has excelled in and out of the classroom. Having earned a five on the AP Chemistry exam, Michelle has balanced a full workload of AP courses and extracurriculars to become a well-rounded student. She is committed to robotics, dance, and teaches piano in her spare time. Her guidance counselor describes her as, "A natural leader...driven and resilient...outgoing and friendly." We are proud to have Michelle represent our school system as the WCSA Scholar award recipient. Congratulations, Michelle!

**NRHS Time on Learning Report**

NRHS Principal, Dr. Boynton and Assistant Superintendent Laura Friend advised the committee DESE requires 990 structured learning hours for students each year, due to the vote in 2021 to reduce graduation credit requirements to 23 the high school is no longer in compliance with this regulation. Dr. Boynton and Assistant Superintendent Friend provided a presentation on the current conditions, short-term mitigation plan, long-term solution, timeline and next steps.

**7:20 PM NEW BUSINESS**

**NRHS Student Handbook SY23-24**

Dr. Boynton presented the SY23-24 NRHS Student handbook and a summary of the changes made. Dr. Boynton advised final revisions will be made after the next SC meeting and the vote on the graduation requirements and calendar revision.

**SY24-25 Calendar Presentation**

Ms. Stoica, Director of Human Resources provided the draft of the SY24-25 calendar, the Committee offered a couple of format suggestions. Ms. Stoica stated based on the discussion on the Time on Learning, revisions will have to be made to both the 23-24 and 24-25 calendars if the late starts at the high school are reduced. Calendar will be presented again at the next meeting.

**7:47 PM Superintendent's Final Evaluation Presentation**

Superintendent Downing presented a powerpoint providing an overview of his end of cycle summative evaluation report. The complete report is included in the meeting materials.

**8:21 PM UNFINISHED BUSINESS**

**SY23-24 District Physician Contract**

**MOTION**

Mike Horesh moved to authorize the Superintendent to sign the 2023-2024 SY Physician's Contract between the District and Dr. Russell Coleman. Dr. Coleman will receive a \$5000 stipend under the terms of the contract; seconded by Sharon **IN FAVOR:** Joseph Gleason, Leah Vivirito, Karen Devine, Amy Vessels, Amy Cohen, Sharon Poch, Scott Powell, and Mike Horesh **VOTED AND PASSED. (8-0-0)**

**MOTION**

Mr. Gleason moved to amend the motion to include a revision in section VI, **Upon approval from the Superintendent**, the school physician may represent the schools on health issues in the media as

appropriate and provide general consultation to the school district on matters relating to the health of the student population. seconded by Leah Vivirito **IN FAVOR:** Joseph Gleason, Leah Vivirito, Karen Devine, Amy Vessels, Amy Cohen, Sharon Poch, Scott Powell, and Mike Horesh **VOTED AND PASSED. (8-0-0)**

### **Food Services Rates for 2023-2024 SY**

The recent signing of the Commonwealth's supplemental budget extends the universal school meal program through the 2023-2024 school year. In order to access reimbursement, the district needs to have an approved school lunch rate. The new rate will allow the district to access the reimbursement process immediately at the start of the 2023-2024 school year. The proposed rate for FY24 is \$3.70 for school lunch.

### **MOTION**

Mike Horesh moved to approve the school lunch rate for FY24 to \$3.70; seconded by Leah Vivirito **IN FAVOR:** Joseph Gleason, Leah Vivirito, Karen Devine, Amy Vessels, Amy Cohen, Sharon Poch, Scott Powell, and Mike Horesh **VOTED AND PASSED. (8-0-0)**

## **8:30 PM SUBCOMMITTEE/ADVISORY REPORTS**

### **Subcommittee Goals Check-in**

Chairperson Vivirito projected the subcommittee goals document and recorded the progress on goals as each subcommittee Chair reported out. This document can be found in the meeting materials.

### **NRHS School Building Committee**

Mr. Gleason reported reviewed the May meeting schedule, the committee will be meeting twice, May 17<sup>th</sup> and May 31<sup>st</sup>, which will be followed by a joint meeting with the School Committee.

### **Advisory Reports**

#### **Audit Advisory**

No Report

#### **Diversity, Equity, Acceptance and Racial Justice Advisory (DEARJ)**

No Report

#### **Special Education Parent Advisory Council (SEPAC)**

Ms. Devine reported SEPAC is meeting tomorrow.

#### **Regional Agreement Amendment Advisory Committee (RAAAC)**

Chairperson Vivirito reported the revised Regional Agreement has passed at Town Meeting in Bolton and Lancaster, Stow's town meeting in Saturday, May 13<sup>th</sup>.

## **ADJOURN**

### **MOTION**

Leah Vivirito moved to adjourn at 8:59 PM; seconded by Sharon Poch **IN FAVOR:** Joseph Gleason, Leah Vivirito, Karen Devine, Amy Vessels, Amy Cohen, Sharon Poch, Scott Powell, and Mike Horesh

**VOTED AND PASSED. (8-0-0)**

**Reference Documents and Presentations**

Agenda

Draft Meeting Minutes of April 26, 2023

Superintendent's Update

FY24 AVC Proposed rates revised 04.28.23

NRHS Structured Learning Hours Plan and Presentation

NRHS Handbook Change Memo 2023-24

NRHS Student Handbook 2023-24

Proposed SY24-25 Calendar

Superintendent Kirk Downing's Summative Evaluation Report and Update on FY23 Goals Presentation

Superintendent Kirk Downing's Summative Evaluation Report and Update on FY23 Goals

23-24 Physician Contract

School Lunch Rate Proposal FY24

2022-2023 School Committee Goals

Approved by NRSC 5/24/23

Submitted by Aleta Masterson



Executive Assistant to the  
Superintendent/Assistant Superintendent